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**MINUTES OF MEETING OF THE  
RIGHTS OF WAY AND TREES COMMITTEE  
HELD ON WEDNESDAY 23 NOVEMBER 2011 AT  
OLD MANOR HOUSE, HIGH STREET, MAYFIELD  
AT 1330 HOURS**  
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**Committee Chairman Councillor Jerry Watkiss**

**11R04**  
APPROVED  
FULL  
COUNCIL

**SUMMARY OF MEETING**

- Workload reviewed.
- BW92 Development progress reviewed.
- Walks booklet and circular walks leaflet to be reprinted.
- Circular Walk leaflet delivered.

**ATTENDANCE**

**Councillors**

J Watkiss (Chairman)	(JW)	Present and Voting
J Bramwell	(JB)	Present and Voting
I Parker	(IP)	Present and Voting

**Lay Members**

S Foster	(SF)	Present
I Rutherford	(IR)	Apologies for Absence
J Redford	(JR)	Present
K Setford	(KS)	Apologies for Absence
T Cornish	(TC)	Present

Councillors: Present and voting 3; Present and not voting 0, Apologies for Absence 0; Total 3  
Lay members: Present 3; Apologies for Absence 2; Not present 0; Total 5

**Also Present**

D Thompson, Parish Clerk

## MINUTES

### 1. DECLARATION OF INTERESTS BY COUNCILLORS ON AGENDA ITEMS

1.1. There were no declarations of interest on agenda items.

### 2. MINUTES OF MEETING HELD ON 30 SEPTEMBER 2011 11R03

2.1. It was noted that the minutes had been approved by the Full Council and there were no comments on the minutes.

2.2. It was agreed that Liz Lincoln and Martin Richie would be removed from the committee.

**ACTION DT**

2.3. With regards to the minutes it was noted that with regard to BW27 at Sharnden, SF was arranging for a signpost to be installed on Rushers Cross Road showing the way to the bridleway.

2.4. The Clerk reported that the Circular Walk leaflet had been delivered.

### 3. BRIDLEWAY 92 EXTENSION

3.1. JB reported that the following documents had been received:

- BW92 Ecology Report
- ESCC Traffic Audit of the Yew Tree Lane Access to footpaths leading to BW92. There was a need to take action to ascertain the needs of badgers and Great Crested newts in the area.

**ACTION DT**

3.2. JW considered there was now enough information to revise the report and prepare it for publication.

3.3. Clerk to follow up crime and safety investigation to be carried out by PCSO Boyle.

**ACTION DT**

### 4. ACTIONS PROGRESS

4.1. The actions were reviewed and are reported in Annex 1.

### 5 WORKLOAD REPORT

5.1 The Workload Report for November is summarised below:

#### WORKLOAD REPORT SUMMARY – NOVEMBER 2011 – 11R04 (ESCC INCLUDED)

Description	Total at September 2011	Work Completed	New Work	Total November 2011
Stile Gates and Handrails	16	6	1	11
Way Markers and Fingerposts	9	2	5	12
Clearances	15	2	-	13
Other Projects	1	-	-	1
Bridges	-	-	-	-
Heavy Surface Works	1	-	-	1
<b>Total Projects</b>	<b>42</b>	<b>10</b>	<b>6</b>	<b>38</b>

## **6 LANDOWNERS DATABASE EDITION 4**

6.1 Copies of the restricted issue landowners' database were circulated to members.

## **7. TREES REPORT**

7.1 The Clerk reported that the large Oak tree on the Southmead Close housing site had been inspected and an area around the roots to be kept clean of building works was agreed.

7.2 The Clerk had reported a public complaint with regard to a tree which was overhanging 'Greenway' on West Street to KS.

7.3 There was a problem with a overhanging tree on Court Meadow which was shedding branches and cones into the pre-school which needed attention. An inspection had been ordered.

## **8. PUBLICATIONS**

8.1 It was noted that a quotation for the revised footpaths book had been received.

## **9 ITEMS OF INFORMATION AND NEXT AGENDA ITEMS**

9.1 JR reported a number of new Workload problems.

**THE MEETING CLOSED AT 15:00 HOURS.**

**THE NEXT MEETING OF THE RIGHTS OF WAY AND TREES COMMITTEE  
WILL BE HELD ON:**

**DATE: 25 JANUARY 2012 11R05**

**VENUE: OLD MANOR HOUSE, HIGH STREET MAYFIELD**

**TIME 1330 HOURS**

**ANNEX 1**

<b>Minute</b>	<b>Description</b>	<b>Current Position</b>
<b>Actions from meeting 9R06</b>		
• 9R06/3.5	Stile designs to be circulated to members. In hand. To be followed up.	<b>OPEN</b>
<b>Actions from Meeting 10R03</b>		
• 10R03/11.5	FP3 gate still chained up – Clerk to write to Mr Monkton. Follow up with ESCC.	<b>OPEN</b>
<b>Actions from Meeting 11R02</b>		
• 11R02/8.1	Clerk to order 1000 copies of new circular walk publication. <b>Done.</b>	<b>CLOSED</b>
• 11R02/9.1	Committee list to be revised by Clerk. <b>Done.</b>	<b>CLOSED</b>
• 11R02/9.2	Paul Lowoz??? to be added to Parish Council address list.	<b>OPEN</b>
<b>Actions from Meeting 11R03</b>		
• 11R03/3.2	Clerk to arrange Badger and Great Crested Newt report to BW92 extension.	<b>OPEN</b>
• 11R03/3.4	TC to contact English Heritage with regard to Argos Hill tunnel. <b>Done.</b>	<b>CLOSED</b>
• 11R03/4.2	Clerk to advise Farmer Chapman over request for fencing FP31. <b>Done.</b>	<b>CLOSED</b>
• 11R03/5.1	SF to progress bW43 application with ESCC. <b>Done.</b>	<b>CLOSED</b>
• 11R03/5.2	Clerk to ascertain status of FP/BW 43 in 1949 list. <b>In hand SF.</b>	<b>OPEN</b>
• 11R03/10.1	Tree problem in West Street KS to investigate.	<b>OPEN</b>
<b>Actions from Meeting 11R04</b>		
• 11R04/2.2	LL and MR to be taken off of list of lay members.	<b>OPEN</b>
• 11R04/3.1	Clerk to follow up needs of badgers and Great Crested newts on the proposed BW92 extension route.	<b>OPEN</b>
• 11R04/3.3	Clerk to follow up with PCSO Boyle on safety and crime situation on the proposed BW92 extension.	<b>OPEN</b>

<b>Actions at start of period</b>	<b>10</b>
<b>Closed in period</b>	<b>5</b>
<b>New Actions</b>	<b><u>3</u></b>
<b>Total</b>	<b><u>8</u></b>