

MINUTES OF THE MEETING OF **MAYFIELD
AND FIVE ASHES PARISH COUNCIL**
ANNUAL MEETING

HELD AT MAYFIELD PRIMARY SCHOOL
ON MONDAY 12 MAY 2008 AT 1930 HOURS

Chairman Of Mayfield And Five Ashes Parish Council
Councillor Martin Pitcher

SUMMARY OF MEETING

- Councillor M Pitcher elected Chairman
- Street trading controls
- Committees Members and Representatives re-elected
- Action Plans and LDF template completed
- Mayfield Community Hall progress completed
- Village of the Year competition progress reported

ATTENDANCE

Martin Pitcher	(MP)	Present and Voting
Paul Amans	(PA)	Present and Voting
Peter Deller	(PD)	Present and Voting
Jane Driscoll	(JD)	Present and Voting
Elaine Wheeler	(EW)	Present and Voting
Patricia Balfour	(PB)	Present and Voting
Jayne Bramwell	(JB)	Present and Voting
Graham Playfoot	(GP)	Present and Voting
Hubert Hills	(HH)	Present and Voting
Deveda Redman	(DR)	Present and Voting
Catherine Swingland	(CS)	Not Present
Robert Fitzsimmons	(RF)	Present and Voting
Chris Lilly	(CL)	Present and Voting
Jerry Watkiss	(JW)	Present and Voting
Tony Lay	(TL)	Present and Voting

Present and voting 14 Present and not voting 0
Apologies for Absence 0 Not present 1 Other Council Business 0

Also Present

Wealden District Councillors B Redman (BR), R Standley (RS)
David Thompson Parish Clerk (DT)

Apologies for Absence

(WDC) G Wells, Jonica Fox (JF), (ESCC) Chris Dowling (CD), Robert Tidy (RT)

There were two members of the public present.

MINUTES

1. ELECTION OF CHAIRMAN

- 1.1. Martin Pitcher was proposed as Chairman by PD, seconded by GP. MP was elected Chairman by UNANIMOUS VOTE. There were no other nominations.
- 1.2. MP signed the Declaration of Acceptance in the presence of the Clerk.

2. ELECTION OF VICE CHAIRMAN

- 2.1. Robert Fitzsimmons was proposed as Vice Chairman by PA and seconded by JB. There were no other nominations. RF was elected as Vice Chairman by UNANIMOUS VOTE.

3. ELECTION OF COMMITTEE MEMBERS

- 3.1. The following members were elected to committees by UNANIMOUS VOTE.

Committee	Status	Members
Finance and General Purposes	Executive	CL, MP, PA, HH, RF, DR, EW
Planning	Executive	PA, PB, GP, EW, JD, PD
Development	Advisory	PB, TL, JW, DR
Rights of Way	Advisory	JB, EW, JW
Security	Advisory	HH, PA, RF
Traffic	Advisory	GP, PD, TL, CL
Youth	Advisory	DR, EW
Court Meadow Management	Advisory	JD, PB, TL

4. ELECTION OF COUNCIL REPRESENTATIVES

- 4.1. The following members were elected to serve as representatives on the bodies below. The vote in all cases was UNANIMOUS.

Representative	Members
Old People's Welfare	DR
Mayfield Primary School	JD, HH
Five Ashes Primary School	RF
Mayfield Memorial Hall Committee	HH
Mayfield Village Centre Development Committee	HH, JB
Five Ashes Village Hall Committee	GP
Mayfield and Five Ashes Chambers of Commerce	PA
Mayfield Charities	Mrs Mary Pennington
National Health Matters	DR, HH
Open Door	DR
Village of the Year	DK
Argos Hill Windmill	JD
Gypsies and Travellers	RF

5. ELECTION OF SUB-COMMITTEE MEMBERS

- 5.1. The following members were elected by UNANIMOUS VOTE to serve on the sub-committee below.

Committee	Members
Risk Assessment	CL, MP, RF
South East Plan	PB

6. DECLARATION OF INTERESTS BY MEMBERS ON AGENDA ITEMS

- 6.1 JB declared a personal interest on Newick Lane (Agenda item 17).
- 6.2 TL declared a personal interest on Newick Lane (Agenda item 17).
- 6.3 PB declared a personal interest on Newick Lane (Agenda item 17).
- 6.4 GP declared a personal interest on Five Ashes Village Hall issue on the grounds that he was Chairman of the Committee.
- 6.5 There were no other declaration of interest.

7. CHAIRMAN'S ANNOUNCEMENTS

- 7.1. The Chairman announced that St Dunstons Church were holding an open day in order to publicise the changes made to the West End of the Church.
- 7.2. The Chairman announced with deep regret the death of the under-mentioned members of our community, who in two cases had loyally served the Parish Council in the past, and in one case contributed substantially to our village way of life, not least as a driver for Mayfield Community Cars.

Roy Eastwood

Bruce Fardell

Daphne Child

The Chairman led a period of silence and reflection in their memory.

8. PUBLIC QUESTIONS

- 8.1. BR asked for an explanation as to the position with regard to proposed road speeds over the section of the A267, Wellbrook Hill – Roundabout – Firtoll Road.

PD explained that there was a proposal for a 30 mph restriction over the whole section, and that ESCC had no knowledge of any other project for alternative schemes and that there was no other authority from ESCC.

- 8.2. There were no further public questions.

9. MINUTES OF THE FULL COUNCIL MEETING HELD ON 14 APRIL 2008 8C01

- 9.1. Six changes were accepted to the minutes after which they were confirmed by UNANIMOUS VOTE.
- 9.2. There were no matters arising from the minutes.
- 9.3. RF noted that with regard to the village centre, the Parish Council were not partners (which had legal connotations), and that supporters was a better definition.

- 9.4. PD asked to know the number of pupils at Five Ashes Primary School. RF would confirm.

ACTION RF

10. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 28 APRIL 2008 (8F01)

- 10.1. There were no amendments to the minutes which were confirmed by UNANIMOUS VOTE.
- 10.2. It was noted that MAZARS had been appointed external auditors for the year 2007/8.

11. FINANCE REPORT YEAR END PROVISIONAL 2007/8 (7FA12)

- 11.1. The Finance Report was approved by UNANIMOUS VOTE, and PD noted that the Finance Report had improved clarity.

12. RESOLUTION 7F01

- 12.1. The following Resolution was put to the Council "That the Mayfield and Five Ashes Parish Council **RESOLVE** to appoint Graham J Parish ACMA as Internal Auditor for the year 2007/8.
- 12.2. The Resolution was proposed by RF, seconded by PD and approved by UNANIMOUS VOTE.

13. REPORTS FROM ESCC COUNCILLORS R TIDY AND C DOWLING

- 13.1. There was no report from the ESCC Councillors.

14. REPORTS FROM WDC COUNCILLORS R STANDLEY AND B REDMAN

- 14.1. RS reported on the problems that WDC were having with the HOPE project and the actions it was proposed to take. It was also reported that there were initiatives on sheltered housing and extra care housing. There were also house letting problems and a need to provide more one and two bedroom houses.
- 14.2. BR reported that so far as he was concerned he had answered all questions posed to him on the Argos Hill Windmill Trust Meeting.
- 14.3. BR gave assurance that WDC had an ongoing interest in the successful formation of a trust.
- 14.4. TL drew attention to the large amount of bottles which were stacked up by the recycling bins in the Memorial Hall car park over the weekend. It was noted that there were already 11x1600 litre bins in position plus other receptacles and these were emptied on a regular basis.
- 14.5. DR suggested that the scheme for a second recycling site should be revisited.
- 14.6. It was noted that the organisers of the May Fair and the Bonfire Society always cleared the village of litter before morning.

15. MINUTES OF THE PLANNING MEETING HELD ON 21 APRIL 2008 (8P01)

- 15.1. PD reported the position and decision with regard to the Wincanton Site.
- 15.2. The minutes were confirmed by UNANIMOUS VOTE.
- 15.3. PD referred to Planning Meeting 8P02 which had been held that morning and noted that the Committee had agreed with the St Leonards Mayfield convent view that the affordable housing elements for both housing developments (Alwyns and Maintenance Yard) should be concentrated on the maintenance yard site, in all seven units. The school would have a claim on three housing units.
- 15.4. DR considered that the concentration of housing in the maintenance yard was the wrong policy and that it should be spread over a larger area to prevent a ghetto from forming.
- 15.5. It was agreed to place the issue on the agenda for the next meeting.

ACTION DT

16. MINUTES OF THE RIGHTS OF WAY AND TREES COMMITTEE HELD ON 16 APRIL 2008

- 16.1. There were no amendments to the minutes, which were approved by UNANIMOUS VOTE.
- 16.2. There were no issues arising.

17 MINUTES OF THE TRAFFIC COMMITTEE HELD ON 23 APRIL 2008 (8T01)

- 17.1 PD noted that under the Newick Lane item within the minutes ESCC had shown photographs of a 'gateway' which had been installed in Camber which met current safety guidelines.
- 17.2 The minutes were approved without amendment.
- 17.3 JW drew attention to the Newick Lane Gateway proposals and asked whether it was the intention to install similar equipment on all other entry roads to Mayfield. It was noted that at the present time this was not the case, and with Newick Lane there were problems with siting the gateway in order to meet safety requirements. In addition it was a requirement that the Gateways needed to be mounted on crash proof posts, and that the full safety regulations applied to gateways, as had been the case with the example at Camber Sands.
- 17.4 With regard to Mayfield Roundabout, members were not satisfied with the current position as reported by ESCC and it was agreed to invite James Newmarch to the next meeting.

ACTION DT

- 17.5 GP asked to know the position with regard to suggestions for speed restrictions in Five Ashes. It was agreed that this would be an agenda item at the appropriate time.

18 MINUTES OF THE YOUTH COMMITTEE HELD ON 23 APRIL 2008 (8Y01)

- 18.1 There were no amendments to the minutes which were approved by UNANIMOUS VOTE.
- 18.2 DR drew attention to the Progress Report circulated to members which highlighted the achievements made so far.
- 18.3 There were no matters arising from the minutes.

19 MINUTES OF THE DEVELOPMENT COMMITTEE HELD ON 21 APRIL 2008 (8D01)

- 19.1 There were no amendments to the minutes which were approved by UNANIMOUS VOTE.
- 19.2 DR reported that the Committee were continuing with their work producing detailed action plans showing the steps to be taken to achieve the requirements of the Parish Plan.
- 19.3 JB questioned the need to send out copies of the Plan and Annual Report to each member of the public and considered that it was only necessary to place items on the website. The Clerk noted that the required funds had been voted for in the budget, and that good communication of information of Parish Council actions was a key part of being a Parish Council with Quality Status.

It was noted that the website was not used on a regular basis by the majority of residents, however he would take further advice and report to a subsequent Development Committee.

ACTION DT

20 REPORTS FROM COMMITTEES NOT HOLDING MEETINGS DURING THE PERIOD

- 20.1 The Clerk reported that the Court Meadow Management Committee had been cancelled due to lack of business items.
- 20.2 RF reported that the Security Committee meeting would take place on Tuesday 13 May 2008.

21 CALOR VILLAGE OF THE YEAR COMPETITION

- 21.1 The Clerk reported that arrangements for the reception of the judging panel had been completed, and would focus on residents and Parish Council contribution to the community.
- 21.2 The presentation to the judges would take place on Tuesday 20 May from 13.30 until 15.30 hours after which there would be a village inspection. Councillors presence would be very welcome.
- 21.3 The presentation would be led by D Kirkness, the Parish Council representatives for Village of the Year.

22 MAYFIELD COMMUNITY HALL

- 22.1 LM drew attention to the recently issued leaflet on the Community Hall proposals which had been circulated to members and had also been made available at the Mayfield May Fair.
- 22.2 LM asked that the Parish Council define precisely the kind which could be made available for the planned Community Hall so that the footprint for the new building could be calculated. PA considered that the Village Centre plans should be drawn up first so that the Parish Council would consider what land was available to fit the proposed footprint.

No agreement could be reached on this issue and MP asked that the Clerk would draw up a definition of space available for Parish Council approval.

ACTION DT

22.3 JB recorded her appreciation for the background documentation with regard to the hall which had been provided to members.

22.4 JB reported that she had attended a meeting of the Village Centre Development Committee with HH, and that the Committee had asked that she obtain answers to five questions regarding the hall from the Parish Council. It was decided that the Clerk would draft a suitable reply from the Parish Council.

ACTION DT

22.5 It was noted that at the present time the Village Centre Development Committee were no further forward in producing a robust financial plan.

22.6 JD asked how the Council would arrive at a decision of the new hall. In answer the Parish Council would make the appropriate decisions when plans and a sound business case were prepared.

23 CLERK'S REPORT

23.1 The Clerk's report already circulated was approved by members.

23.2 With regard to the item on public toilets the Clerk reported that WDC were asking Parishes to let them know under what conditions they would take on the responsibility of ownership and maintenance and care.

23.3 GP reminded the Clerk that the paving slabs had not been removed from the Notice Board site at Five Ashes Village Hall.

24 STREET TRADING CONTROLS

24.1 The Clerk had circulated a paper from Wealden District Council on problems associated with street trading controls, and were asking Parish views and advice regarding the adoption of Schedule 4 of Local Government (Miscellaneous Provisions) Act 1982 relating to street trading.

The Clerk had placed the issue on the agenda including Resolution 8C02:

“That the Mayfield and Five Ashes Parish Council urge Wealden District Council to adopt Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982”.

In the subsequent debate the Council were unable to either support or reject the Resolution and needed more time to consider the issues. JB wanted to know the extent to which costs would be incurred in enforcement. The Clerk would enquire.

ACTION DT

24.2 PA would take the issue to the Chamber of Commerce and asked the Clerk to provide further copies of the paper.

ACTION DT

24.3 DR wished to know who the enforcement authority would be.

ACTION DT

25 REPORTS FROM REPRESENTATIVES

25.1 PA reported that the Chamber of Commerce Mayfair had been most successful.

The next meeting was to be held on Monday 19 May 2008.

25.2 There were no other reports from representatives.

26 ITEMS OF INFORMATION AND NEXT AGENDA ITEMS

26.1 JB reported that she had contacted TESCOs with regard to the Newick Lane speed issue, and they had agreed to instruct drivers to keep to 40 mph or less. She considered this to be an important first step.

26.2 JW reported that he had observed some anti-social activity in the South Street public toilets on the previous Wednesday, but had not reported the incident to the Police.

26.3 DR reported a general lack of helpfulness from ESCC. The Clerk confirmed that this was apparent from a number of departments. It was agreed that the Clerk would write to the Chief Executive of ESCC to see what could be done.

ACTION DT

THE MEETING CLOSED AT 21.34 HOURS.

THE NEXT MEETING OF THE MAYFIELD AND FIVE ASHES PARISH COUNCIL WILL BE:

VENUE: MAYFIELD PRIMARY SCHOOL

DATE: 9 JUNE 2008

TIME: 1930 HOURS