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**MINUTES OF THE MEETING OF MAYFIELD  
AND FIVE ASHES PARISH COUNCIL  
COMMUNITY, SAFETY AND  
TRAFFIC COMMITTEE**

**HELD AT THE OLD MANOR HOUSE, HIGH STREET, MAYFIELD  
ON MONDAY 7 NOVEMBER 2011 AT 1930 HOURS**

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**Chairman Councillor R Fitzsimmons**

**11S04  
APPROVED  
FULL COUNCIL**

**SUMMARY OF MEETING**

- Finger post replacement and maintenance plan noted.
- Police reports received.
- Car parking and car park issues reviewed.
- Love Lane car park discussed.

**ATTENDANCE**

**Councillors**

Robert Fitzsimmons	(RF)	Present and Voting
Elaine Wheeler	(EW)	Present and Voting
Graham Playfoot	(GP)	Present and Voting
Warwick Child	(WH)	Present and Voting

**Lay Members**

Les Wicker	(LW)	Not Present
PCSO Paula MacKie	(PM)	Apologies for Absence (B)
PCSO Matthew Boyle	(MB)	Present
PC Kelly Simmonds	(KS)	Apologies for Absence (B)
Graham Holland	(GH)	Apologies for Absence (B)

**Advisors:**

ESCC Councillor Robert Tidy (RT), Michale Oates (MO), Michael Higgs (MH), Brian Banks (BB), Police Mark Dunn (MD)

**Also in attendance**

D E Thompson (DT) Clerk to Mayfield and Five Ashes Parish Council

## MINUTES

### 1. DECLARATIONS OF INTEREST BY COUNCIL MEMBERS ON AGENDA ITEMS

- 1.1. There were no declarations of interest by members on Agenda items.

### 2. PUBLIC QUESTIONS

- 2.1. There were no members of the public present.

### 3. MINUTES OF MEETING HELD ON 5 SEPTEMBER 2011 (11S03)

- 3.1. The minutes had been approved by the Full Council.
- 3.2. There was a full review of actions – see Annex 1.

### 4. TRAFFIC PARKING

- 4.1. Four tickets were issued in the period.
- 4.2. High Street – parking bays as some vehicles leave massive gaps not big enough for a car to get into which would increase the amount of cars which can park on the High Street.  
Drop off bay opposite Budgens outside school and bank? Ten minute parking as lots of people park there for a few minutes on the double yellow lines.
- 4.3. PCSO Boyle reported that he was attending to car parking issues in Richmead Gardens and Rotherfield Lane.
- 4.4. The Clerk drew attention to a small strip of land on Rotherfield Lane which was available for sale from East Sussex County Council. It was noted that Committee D were not interested. After debate the committee formed the view that the land had no practical use to Mayfield and Five Ashes.

### 5. CAR PARKS

- 5.1 Love Lane – cannot proceed until land sale is completed. £500 had been placed in Budget 2012/13. **ACTION DT**
- 5.1. Mayfield High Street – nothing to report.
- 5.2. Mayfield Memorial Hall – The Clerk reported that he had written to Brian Horwood and Les Wicker to ascertain the number of spaces that could be made available for parking should the Memorial Hall refurbishment be restricted to its current footprint. He expected to get estimates for surfacing equipment from CL in the near future.

### 6. COMMUNITY SAFETY

- 6.1 PCSO Mackie would report in due course.
- 6.2 PCSO Boyle reported that:
  - 14<sup>th</sup> Wooden gate stolen from empty property on Wellbrook Hill.
  - 25<sup>th</sup> Another gate stolen from same property.
  - 31<sup>st</sup> Tractor batteries stolen from East Street, left insecure in garden.
  - Four tickets issued to cars overstaying the two hour limit.
  - 4x4 catalysers were also being stolen.
- 6.3 Neighbourhood Watch – there was an urgent need to complete a list of co-ordinators, since the original records were now out of date. There was also a need locally for co-

ordinators who would report by Email only to Mayfield and FA residents possibl twice a week collating police and Farmwatch reports. Clerk to place issue in December Yellow Pages.

**ACTION DT**

- 6.4 Scams of a current nature were discussed amongst members and it was agreed to place comments in Yellow Pages.

**ACTION DT**

## **7. ROAD JUNCTION FINGER POSTS**

- 7.1. WH reported on the completion of his work of producing the illustrated catalogue of Mayfield and Five Ashes finger posts.
- 7.2. The Clerk noted that a copy of the catalogue had been sent to one of our contractors for estimates of repair work needed. A further list was to be sent to East Sussex County Council for information relating to ‘fingers’ which had been damaged.
- 7.3. £500 had been placed in the Budget for 2012/13.

## **8 TRAFFIC – FIVE ASHES TRAFFIC CALMING**

- 8.1 The Clerk had forwarded the East Sussex Traffic Calming scheme as well as East Sussex County Council general comments on the project to the Five Ashes members.
- 8.2 After discussion it was agreed that the Clerk would raise the following issues with ESCC:
- Ask for the old 40mph road surface sign, which is now visible, to be removed.
  - Enquire why plans were drawn up which could not be carried out in the area of the street light outside of the Church of the Good Shepherd.
  - To cut back foliage and clean signs on a regular basis.

**ACTION DT**

## **9 TRAFFIC - HOLLYBEECH LANE**

- 9.1 With regard to the comment made by the traffic officers on this suggested one way scheme, it was agreed that the Clerk would write to ESCC and ask them to reassess the scheme using 08.30-09.30 hours as their time criteria.

**ACTION DT**

## **10 TRAFFIC – FLETCHING STREET**

- 10.1 It was agreed that the letter received from ESCC on this subject needed to be considered in relation to the recent petition from residents.
- 10.2 In the meantime the Clerk would:
- Write to the leader of the petitioners.
  - Follow up with ESCC.

**ACTION DT**

## **11 TRAFFIC – ARGOS HILL**

### 11.1 PCSO Boyle reported on his investigations:

Any community level intervention such as SID is not appropriate as the criteria is not met.

Only received part of your email but the main issue relates to speeding on the A267 at Argos Hill. The road is subject to a 50mph speed limit which is appropriate for the visual environment that drivers relate to. To reduce this limit would require considerable engineering measures to be constructed. This could only be justified if there was a significant crash history relating to inappropriate speed, which I am not aware of at this location but will check when I am next in the office.

I would assume that the issue is more to do with drivers exceeding the speed limit which again is difficult to address if SID and enforcement locations are not available. We could consider temporary “kill your speed” signs if you felt this would help or increasing the level of speed limit signing.

The residents may like to consider cutting back their hedges etc to open the visibility for approaching drivers giving them more time to react. Whilst this had been found to be effective at other locations it is not always popular with the residents.

If the residents wish to take their own action by cutting hedges etc to increase visibility I can provide them with hi vis jackets.

### 11.2 It was agreed that the Clerk would reply to the residents along those lines.

## **12 TRAFFIC – SOUTH STREET**

### 12.1 PCSO Boyle reported that he was waiting for a cable so that the ‘Speed Kills’ signs could be erected.

## **13 ITEMS OF INFORMATION AND NEXT AGENDA ITEMS**

### 13.1 It had been reported that the footpath between Spring Lane and the Village Hall was becoming overgrown and the hedge needed cutting back.

**ACTION DT**

### 13.2 GP requested that the 40mph speed restriction be extended back to the junction with the A272. This he believed would reduce accidents.

**ACTION DT**

### 13.3 GP registered concern over traffic at the junction with Horleigh Green Road and the A267. It was agreed to check to see if there was a stop sign at the junction or whether it was a Give Way sign.

### 13.4 A new street light was requested for Five Ashes Village Hall near the entrance. The Clerk reported that this was not affordable in next year’s budget but would be placed on the project list.

**ACTION DT**

### 13.5 RF reported that there was a new Police national telephone number for non emergencies 101.

### 13.6 It was noted that the emergencies process needed reviewing.

**THE MEETING CLOSED AT 2100 HOURS.**

**THE NEXT MEETING OF THE COMMUNITY SAFETY AND TRAFFIC COMMITTEE  
WILL BE:**

**VENUE: OLD MANOR HOUSE**

**DATE: MONDAY XX JANUARY 2012**

**TIME: 1930 HOURS**

## Annex 1 Action Progress

### Community Safety and Traffic Actions Progress from Meeting 9S05

MINUTE	DESCRIPTION	STATUS
• 9S6/5.1	ESCC suggests to place parking bays on East Street instead of bollards. <b>Concluded</b> ESCC.	<b>CLOSED</b>
<b>Actions from Meeting 10S02</b>		
• 10S02/5.5	Clerk to obtain neighbourhood watch signs for Five Ashes. In hand <b>with EW.</b>	<b>OPEN</b>
<b>From this meeting 10S03</b>		
• 10S03/5.2	MB to investigate permanent car parking in Memorial Hall car park and take action.	<b>OPEN</b>
• 10S03/5.3	Clerk to have notice made to indicate Memorial Hall car park is private. In hand.	<b>OPEN</b>
• 10S03/6.7	Clerk to progress ROSPA report work.	<b>CLOSED</b>
<b>Actions from Meeting 10S04</b>		
• 10S04/3.1	PCSO Boyle to check BW92 for potential crime hazards.	<b>OPEN</b>
<b>Actions from Meeting 10S05</b>		
• 10S05/4.3	Letter to be sent to Police with regard to lack of information on Neighbourhood Watch problems. Done.	<b>CLOSED</b>
• 10S05/5.5	Notice to be placed in the Memorial Hall advising that the car park is private and at owners' risk. <b>In hand.</b>	<b>OPEN</b>
• 10S05/6.1	Clerk to implement grit bin project as budget allows. <b>Done.</b>	<b>CLOSED</b>
<b>Actions from Meeting 10S06</b>		
• 10S06/4.4	Convent to be requested to restrict car parking in Memorial Hall car park.	<b>OPEN</b>
<b>Actions from Meeting 11S01</b>		
• 11S01/2.2A	MB to arrange for review of traffic speeds at Argos Hill. Clerk to write to Complainants	<b>CLOSED</b>
• 11S01/9.1A	EW to consult residents on Skippers Hill one way system project. In hand.	<b>OPEN</b>
<b>Actions from Meeting 11S02</b>		
• 11S02/8.1	Memorial Hall car park extension project – space available to be checked with MVC.	<b>OPEN</b>
• 11S02/8.2	Love Lane car park skip needed.	<b>OPEN</b>

• 11S02/7.4	Car parking review to be done in-house enquiry.	<b>OPEN</b>
• 11S02/10.2	EW to attend Neighbourhood Watch meeting at Hailsham on 11 July 2011.	<b>OPEN</b>
• 11S02/12.1	Emergencies process to be reviewed.	<b>OPEN</b>
• 11S02/12.2	Road surface problems to be reported.	<b>CLOSED</b>
• 11S02/12.3	Lighting reports notified for correction.	<b>CLOSED</b>
• 11S02/12.4	Five Ashes 30mph signs to be cleaned.	<b>CLOSED</b>
<b>Actions from meeting 11S03</b>		
• 11S03/4.1	Love Lane car park project to increase to eight places to be progressed.	<b>OPEN</b>
• 11S03/4.2	Memorial Hall car park – plan for sixty places to be reviewed.	<b>OPEN</b>
• 11S03/5.1	Road condition at Skippers Hill to be reported to ESCC.	<b>OPEN</b>
• 11S03/5.2	20mph sign obstructed at overhanging trees and St Leonards School to be cleared.	<b>OPEN</b>
<b>Actions from Meeting 11S04</b>		
• 11S04/5.1	Clerk to follow up position with regard to Love Lane car park.	<b>OPEN</b>
• 11S04/8.2	To get ESCC to cut back foliage around signs on A267 Traffic calming area and maintain.	<b>OPEN</b>
• 11S04/9.1	Clerk to contact ESCC to have project reassessed.	<b>OPEN</b>
• 11S04/10.1	Clerk to write to Fletching Street group to explain current position.	<b>OPEN</b>
• 11S04/13.1	Clerk to get hedge cut back in order to clear footpath between Spring Lane and Village Hall.	<b>OPEN</b>
• 11S04/13.2	Clerk to investigate possibility of extending 40mph zone towards the junction with A272.	<b>OPEN</b>
• 11S04/13.4	New street light Five Ashes opposite Village Hall.	<b>OPEN</b>

Actions 11S04	24
Closed in Period	7
New Actions 11S03	<u>8</u>
Total	<u>23</u>