

MAYFIELD AND FIVE ASHES PARISH COUNCIL

MINUTES OF MEETING OF MAYFIELD AND

FIVE ASHES COMMUNITY

DEVELOPMENT COMMITTEE

HELD AT OLD MANOR HOUSE, HIGH STREET, MAYFIELD,

ON MONDAY 21 NOVEMBER 2011 AT 1930 HOURS



Committee Chairman Councillor Jane Driscoll

**11D05
APPROVED
FULL
COUNCIL**

SUMMARY OF MEETING

- Neighbourhood Planning discussed and relations with WDC.
- Parish questionnaire discussed working towards a completed document.

ATTENDANCE

Councillors

Deveda Redman	(DR)	Present and Voting
Patricia Balfour	(PB)	Present and Voting
Rosemary Neal	(RN)	Present and Voting
Jane Driscoll	(JD)	Present and Voting
Elaine Wheeler	(EW)	Apologies for Absence (S)

Lay Members

Garnet Shackel	(GS)	Present
Leonard Trevillion	(LT)	Not Present
Steve Harland	(SH)	Not Present
Brian Pike	(BP)	Present

Councillors Present and Voting 4	Apologies for absence 1	Not present 0	Total 5
Lay Members Present 2	Not Present 2	Apologies for Absence 0	Total 4

Also Present

David Thompson (DT) Parish Clerk

MINUTES

1. DECLARATION OF INTEREST BY MEMBERS ON AGENDA ITEMS

- 1.1. There were no declarations of interest by members on agenda items.

2. MINUTES OF MEETING 17 OCTOBER 2011 (11D04)

- 2.1. The minutes had been adopted by the Full Council and were noted without comment.
- 2.2. Actions were reviewed as per Annex 1.
- 2.3. Arising from the minutes the following issues were discussed and further actions agreed:
- FP55 footpath surface to be followed up with ESCC.
 - Dog fouling on Court Meadow to be highlighted in January Yellow Pages.
 - Meeting dates and contacts of Wealden District Association of Local Councils to be arranged.

ACTION DT

3. LOCALISM BILL NEIGHBOURHOOD PLANS

- 3.1. The Clerk reported on information he had received from a Parish Council in South Oxfordshire who had retained consultants to assist them with their plan. Their approach was similar to that being undertaken by the Development Committee, however we would need to include the Chamber of Commerce and the business community in our decisions.
- 3.2. The information would serve as a good guide for the preparation of our own Neighbourhood Plan.
- 3.3. Revision of Version 2A of the Parish Consultation Questionnaire continued and the Committee reviewed and agreed amendments to the following sections B3, B4, B5, B6, B13 and B14.
- 3.4. It was then agreed that the rest of the document would be reviewed by individual members and that the results would be fed back to the Clerk in good time to be ready for the January meeting. The allocation of work was as follows:
- Section B7 DR
 - Section B8 GS
 - Section B9 PB
 - Section B10 BP
 - Section B11 JD
 - Section B12 RN
 - Section C DT
 - Section D DT
 - Section E DT
- 3.5. The revised draft would be reviewed at Meeting 11D06 in January 2012.

ACTION DT

- 3.6. The Clerk reported that he had written to WDC with regard to the list of Assets of Community value. WDC had indicated that they were unable to respond at present, however they would be progressing Parish issues through the Wealden District Association of Local Councils.
- 3.7. The Clerk would try to arrange a visit from WDC.

ACTION DT

4. ITEMS OF INFORMATION AND NEXT AGENDA ITEM

- 4.1. The next meeting would also discuss WDALC relations and it was agreed that the Clerk would arrange the necessary contacts.

ACTION DT

THE MEETING CLOSED AT 21.30 HOURS

THE NEXT MEETING OF THE MAYFIELD AND FIVE ASHES COMMUNITY DEVELOPMENT COMMITTEE WILL BE:

VENUE: OLD MANOR HOUSE, HIGH STREET, MAYFIELD

DATE: 30 JANUARY 2012 (11D06)

TIME: 1930 HOURS

Annex 1

DEVELOPMENT COMMITTEE ACTIONS AT 9D03

MINUTE	DESCRIPTION	STATUS
• 8D06/4.4	List of houses in conservation area – Done.	CLOSED
• 8D06/8.3	Wadhurst Parish Plan. Clerk to obtain copy. In hand. Done.	CLOSED
• 9D01/4.2	Develop public consultation sites. Done.	CLOSED
• 9D01/8.1	Distribute Empty Housing Strategy. Done.	CLOSED
• 8K02/11.1	Dog fouling in Court Meadow. Four related actions agreed. Done.	CLOSED
• 9K01/8.1	Provision of free plastic bags for dog fouling – to be checked. To be closed.	CLOSED
Actions from Meeting 9D05		
• 9D5/3.2	Footpath 55 Court Meadow – Clerk to approach ESCC to ascertain cost of resurfacing the park – in hand.	OPEN
Actions from Meeting 10D03		
• 10D03/5.3	Short term plan to be developed.	OPEN
Actions from Meeting 11D02		
• 11D02/5.1	Lay members and Councillors to provide suggestions for the proposed Parish Questionnaire.	OPEN
• 11D02/5.2	Delivery arrangements for a Parish Questionnaire to be developed. In hand.	OPEN
• 11D02/7.2	Village Green outstanding issues to be researched. In hand.	OPEN
• 11D02/8.1	New lay members needed for Committee. Done.	CLOSED
• 11D02/8.5	Rain water collection facilities to be developed for allotments. In hand.	OPEN
Actions from Meeting 11D03		
• 11D03/4.2	Parish Questionnaire policy questions to be in more simplified English. Version 2	OPEN
• 11D03/6.3	Skip for Love Lane – in hand.	OPEN
• 11D03/6.5	Notice to be prepared for new lands to denote PC ownership. In hand.	OPEN
Actions from Minutes 11D04		
• 11D04/3.3	It was agreed that the Clerk would circulate the key papers from the Conference to members.	CLOSED

• 11D04/4.1	Village Green status - it was agreed to discuss this item at the Sub-Committee meeting to be held at 09:30 on 31 October 2011 at the Old Manor House. Done.	CLOSED
• 11D04/5.1	Version 2 of the questionnaire was reviewed as far as Question B3. Clerk to amend as required. Done Version 2A.	CLOSED
• 11D04/5.2	It was agreed to hold an additional meeting to review the questionnaire on 21 November 2011, 19:30 hours at the Old Manor House to complete the review. Done.	CLOSED
• 11D04/5.3	Members would send comments, ideas and thoughts to the Clerk re the Questionnaire in good time for the meeting. Done.	CLOSED
Actions from Meeting 11D05		
• 11D05/2.3A	Clerk to contact WDALC to get meeting dates.	OPEN
• 11D05/2.3B	Dog fouling in Court Meadow to be highlighted in January Yellow Pages.	OPEN
• 11D05/2.3C	FP55 resurfacing in Court Meadow ESCC to be approached.	OPEN
• 11D05/3.4	Members to deliver their review results on the questionnaire to Clerk in good time for next meeting in January.	OPEN
• 11D05/3.5	Clerk to produce revised draft of questionnaire for January meeting.	OPEN
• 11D05/3.7	Clerk to arrange visit from WDC to discuss Localism Act 2011.	OPEN

Summary

Actions as at 11D04	21
Closed in period	12
New Actions	<u>6</u>
Total	<u>15</u>