

**MAYFIELD AND FIVE ASHES PARISH COUNCIL**



**MINUTES OF MEETING OF MAYFIELD AND  
FIVE ASHES COMMUNITY**

**DEVELOPMENT COMMITTEE**

**HELD AT LONDON HOUSE, HIGH STREET, MAYFIELD,  
ON MONDAY 21 JUNE 2010 AT 1930 HOURS**

**Committee Chairman Councillor Patricia Balfour**

**10D02  
CHAIRMAN  
APPROVED**

**SUMMARY OF MEETING**

- Patricia Balfour elected Chairman
- Allotment site discussed
- Car park accommodation discussed
- Boundary policy discussed
- Memorials policy agreed

**ATTENDANCE**

**Councillors**

Deveda Redman	(DR)	Apologies for Absence (H)
Patricia Balfour	(PB)	Present and Voting
Jerry Watkiss	(JW)	Present and Voting
Jane Driscoll	(JD)	Present and Voting

**Lay Members**

Garnet Shackel	(GS)	Present
Leonard Trevellion	(LT)	Present
Steve Harland	(SH)	Present
Brian Pike	(BP)	Present
Rosemary Neal	(RN)	Present

Councillors Present and Voting 3	Apologies for absence 1	Not present 0	Total 4
Lay Members Present 5	Not Present 0	Apologies for Absence 0	Total 5

**Also Present**

David Thompson (DT) Parish Clerk

## **MINUTES**

### **1. ELECTION OF CHAIRMAN**

- 1.1. PB was proposed as Chairman, and elected by UNANIMOUS vote.
- 1.2. It was agreed to re-appoint all members (GS, LT, SH, BP and RN).

### **2. COUNCILLORS DECLARATIONS OF INTEREST ON AGENDA ITEMS**

- 2.1. There were no declarations of interest.

### **3. MINUTES OF MEETING 19 APRIL 2010 (10D01)**

- 3.1. With one amendment the minutes were approved by UNANIMOUS vote.
- 3.2. With regard to minute 10D01/5.4 LT was getting a very low speed of broadband access, however after debate it was considered that this might be a local problem, however the Clerk would write to ESCC on the subject.

**ACTION DT**

- 3.3. Arising from the minutes the subject of memorials policy was debated. After consideration the following policy was agreed:
  - Seats at the discretion of the Parish Council and at locations agreed by the Parish Council.
  - Trees at locations agreed by the Parish Council.
  - Dog hooks at locations agreed by the Parish Council
  - Other forms of Memorial at the discretion of the Parish CouncilSmall plaques in memory would be allowed, to a standard laid down by the Parish Council.
- 3.4. The current position with regard to the allotment site was reviewed. It was noted that the Clerk would be seeking ratification from F&GP for the agreed size and number of plots and to commence the agreed programme of work to get the project underway.

### **4. COMMUNITY BUDGETS**

- 4.1. The Community budget concept was debated and it was agreed that the Clerk would circulate the list of services and current projects.

**ACTION DT**

- 4.2. It was also agreed that the F&GP should be requested to create a reserve for the replacement of playground assets.

**ACTION DT**

### **5. PARISH PLAN UPDATE**

- 5.1. It was noted that the 84 Action Plans had been updated and actions allocated as per the new committee structure.
- 5.2. The Alwyns and Maintenance Yard Housing projects were discussed, and the divergence from the Parish Plan were noted. It was agreed by the Committee to press hard for the inclusion of two car parking spaces instead of those proposed.
- 5.3. The lack of car parking was also debated. It was agreed to enquire if South Street car park could be made slightly larger by levelling the surrounding banks, and to enquire if there were any possibilities arising at the old Wincanton site.

## **ACTION DT**

- 5.4. With regards to the current planning boundaries it was agreed that the best way forward would be to consult with WDC over the issues. It was noted that there had been no review for over 20 years.

## **ACTION DT**

- 5.5. Future work was considered to be:
- Development boundary needs.
  - Car parking

## **6 RECREATION**

- 6.1 It was noted that the project to create a Nature Garden at Five Ashes was being considered again with a possible site on the margins of Five Ashes playing field.
- 6.2 It was reported that the children of Mayfield Primary School had been reviewing the rubbish collection issues on Court Meadow. A graffiti wall was also requested. After debate it was considered by the Committee that a graffiti wall was not appropriate.

## **7 UPDATE OF VILLAGE ISSUES FROM THE CLERK**

- 7.1 Fire Station – Members of the Mayfield Fire Station, and the headquarters unit at Uckfield have addressed the Parish Council and the Annual Assembly. It would appear that it is the intention to downgrade the Mayfield Fire Station by withdrawing day time cover and retaining only the night time cover element. The issues are complex, and underlying the case it would appear that due to changes in patterns of employment, Mayfield is having difficulty in recruiting staff. Members of the Parish Council will make a decision on how to support the fire service, or indeed whether to support it at all at the July meeting of the Full Council.
- 7.2 Argos Hill Windmill – The Parish Council have voted in favour of being a corporate trustee of the proposed Argos Hill Windmill Trust, and Councillor Jane Driscoll was subsequently appointed as the Parish Council representative on the proposed trust.
- 7.3 Mayfield War Memorial – The Parish Council is developing a scheme to bring the War Memorial at Mayfield up to date by adding many missing names from both World Wars to the memorial, and arranging for the memorial to be completely cleaned. Councillor Warwick Child has done a substantial amount of research on the fallen of Mayfield and Five Ashes and has also updated the Roll of Honour, which now includes the names and details of the crew of HM Submarine TETRARCH which was adopted by the Mayfield WI and which was regrettably lost with all hands between 27 October and 29 October 1941.
- We are currently awaiting estimates from the stonemason who is carrying out the work. The project is at present unfunded.
- 7.4 Five Ashes Playground – It is regrettable that during June two small horse animals which were located in the Five Ashes Village Hall play area were totally destroyed in an act of senseless vandalism. The incident has been reported to the police and a claim will be made against our insurance policy. Replacement is likely to take some time.

7.5 Hanging Baskets – The hanging basket project which has laid moribund because of lack of funding, a number of donations towards the project has been invigorated by:

- Councillor Jayne Bramwell
- Councillor Monica Aitken
- Mayfield Chamber of Commerce
- Jenner Jones Associates

These generous donations have meant that we will soon be able to fit hanging baskets to no less than seven of our lamp-posts in Mayfield High Street.

## **8 ITEMS OF INFORMATION AND NEXT AGENDA ITEMS**

8.1 There were no items raised.

**THE MEETING CLOSED AT 21.30 HOURS**

**THE NEXT MEETING OF THE MAYFIELD AND FIVE ASHES COMMUNITY DEVELOPMENT COMMITTEE WILL BE:**

**VENUE: LONDON HOUSE, HIGH STREET, MAYFIELD**

**DATE: 16 AUGUST 2010**

**TIME: 1930 HOURS**

**Annex 1**

**DEVELOPMENT COMMITTEE ACTIONS AT 9D03**

<b>MINUTE</b>	<b>DESCRIPTION</b>	<b>STATUS</b>
• 6D10/6.2	Mayfield Open Day Questionnaire packs to be presented to mothers visiting Mayfield Primary School.	<b>CLOSED</b>
• 6D10/11.2	PX/JC to consult with Mayfield and Five Ashes Society with regard to the update of the 1969 Conservation Area Paper. <b>Not done.</b>	<b>CLOSED</b>
• 8D06/4.4	List of houses in conservation area – in hand.	<b>OPEN</b>
• 8D06/5.3	Boundary Review – in hand with WDC.	<b>OPEN</b>
• 8D06/7.4	Surplus Land A267 – in hand with ESCC	<b>OPEN</b>
• 8D06/8.3	Wadhurst Parish Plan. Clerk to obtain copy. In hand.	<b>OPEN</b>
• 9D01/4.2	Develop public consultation sites. In hand.	<b>OPEN</b>
• 9D01/7.1	Distribute Housing Renewal Strategy. In hand.	<b>OPEN</b>
• 9D01/8.1	Distribute Empty Housing Strategy. In hand.	<b>OPEN</b>
• 9D2/7.1	Clerk to follow up with MA arrangements for Best Village competition –in hand.	<b>OPEN</b>
• 9D3/3.1	Stephen Marsden to be invited to a meeting of the Development Meeting Committee – <b>Not done.</b>	<b>CLOSED</b>
• 8K02/5.7	Members to receive a copy of ROSPA report – in hand.	<b>OPEN</b>
• 8K02/11.1	Dog fouling in Court Meadow. Four related actions agreed. In hand.	<b>OPEN</b>
• 8K02/11.2	Resurfacing of Court Meadow footpath from Rose and Crown – car park. To be placed on ROW agenda and grants to be sought. <b>No budget provision.</b>	<b>CLOSED</b>
• 9K01/7.2	Adult exercises – details to be obtained – DT. In hand.	<b>OPEN</b>
• 9K01/8.1	Provision of free plastic bags for dog fouling – to be checked. In hand.	<b>OPEN</b>
• 9K04/3.2	Arrange early morning/evening patrols of Court Meadow for dog fouling. In hand.	<b>OPEN</b>
<b>Actions from Meeting 9D05</b>		
• 9D5/3.2	Footpath 55 Court Meadow – Clerk to approach ESCC to ascertain cost of	<b>OPEN</b>

	resurfacing the park – in hand.	
• 9D5/6.1	Action Plans to be updated and new Committee annotated. <b>Done.</b>	<b>CLOSED</b>
• 9D5/7.2	Clerk to consult with Rotherfield PC over footpath resurfacing projects similar to FP55. <b>Advice received.</b>	<b>CLOSED</b>
• 9D5/7.3	Exercise equipment for adults explore possible grants.	<b>OPEN</b>
<b>Actions from 10D01</b>		
• 10D01/5.3	Facilities list to be updated and WDC advised – in hand.	<b>OPEN</b>
• 10D01/5.4	Broadband access strength – Clerk to write to ESCC – in hand.	<b>OPEN</b>
• 10D01/6.1	Parish Action Plans and Parish Plan to be available at meetings – Done.	<b>CLOSED</b>
• 10D01/6.2	WDC to be invited to discuss planning matters at the meeting of the Committee. In hand.	<b>OPEN</b>
• 10D01/8.1	Caloo catalogue detail to be circulated to members.	<b>OPEN</b>
• 10D01/8.2	Exercise for the elderly to be placed on projects list – Done.	<b>CLOSED</b>
• 10D01/8.3	Memorials policy to be debated at meeting 10D02 – Done.	<b>CLOSED</b>
• 10D01/12.1	Clerk to write to SH re membership of Committee – Done.	<b>CLOSED</b>
•	<b>FROM THIS MEETING</b>	
10D02/3.2	Clerk to examine broadband access availability LT query	<b>OPEN</b>
10D02/4.1	Community Budgets Clerk to circulate list of services and projects	<b>OPEN</b>
10D02/4.2	Arrange with F&GP for Reserve for play area equipment	<b>OPEN</b>
10D02/5.3	Clerk to examine whether South Street Car Park can be enlarged	<b>OPEN</b>
10D02/5.4	Arrangements to be made to consult with WDC over planning boundaries	<b>OPEN</b>