

MAYFIELD AND FIVE ASHES PARISH COUNCIL

**MINUTES OF MEETING OF MAYFIELD AND
FIVE ASHES COMMUNITY**

DEVELOPMENT COMMITTEE

**HELD AT LONDON HOUSE, HIGH STREET, MAYFIELD,
ON MONDAY 19 APRIL 2010 AT 1930 HOURS**



Committee Chairman Councillor Deveda Redman

**10D01
APPROVED
COMMITTEE**

SUMMARY OF MEETING

- Community budget discussed.
- Strategic housing and land assessment revenue discussed.
- Terms of Reference agreed.
- Community facilities list revised.

ATTENDANCE

Councillors

Deveda Redman	(DR)	Present and Voting
Patricia Balfour	(PB)	Present and Voting
Jerry Watkiss	(JW)	Present and Voting
Jane Driscoll	(JD)	Present and Voting
L McLean	(LM)	Not Present

Lay Members

Garnet Shackel	(GS)	Present
Leonard Trevellion	(LT)	Present
Steve Harland	(SH)	Not Present
Brian Pike	(BP)	Present
Rosemary Neal	(RN)	Apologies for Absence (H)

Councillors Present and Voting	3	Apologies for absence	2	Not present	0	Total	5
Lay Members Present	3	Not Present	1	Apologies for Absence	1	Total	5

Also Present

David Thompson (DT) Parish Clerk

MINUTES

1. DECLARATIONS OF INTEREST BY MEMBERS ON AGENDA

- 1.1. There were no declarations of interest by members on Agenda items

2. MINUTES OF MEETING OF 1 FEBRUARY 2010 (9D05)

- 2.1. There was one minor alteration to the minutes after which they were agreed by the Committee by UNANIMOUS vote.
- 2.2. There were no comments on observations on the minutes.

3. ACTION PROGRESS

- 3.1. Action progress is shown in the Action Table Annex 1.

4. TERMS OF REFERENCE

- 4.1. The Chairman introduced the draft terms of reference for debate and approval.
- 4.2. Changes were agreed as followed.
 - 1.2 The Committee will meet five times per year.
 - 1.2 A quorum will be three members of which one must be a Councillor.
 - 3.1 Minor corrections accepted.
- 4.3. With these minor changes the Terms of Reference were accepted by UNANIMOUS vote.

5. COMMUNITY FACILITIES LIST

- 5.1. As part of the Local Development Framework Plan a standard list of Community Facilities was being compiled by Wealden District Council for each of the Parishes and Towns. The Clerk reported that he had submitted a first draft and requested the Committee to review the document and make suggested changes.
- 5.2. During the debate the following changes were accepted:
 - Services add:
 - 1 National Westminster Bank
 - 2 Veterinary Practice
 - 3 Garage – Mayfield
 - 4 Garage – Five Ashes
 - 5 Garage – Wellbrook
 - 6 Mobile Library – Five Ashes
 - 7 PCSO
 - Open Spaces add:
 - 1 Five Ashes Village Green
 - 2 Southmead Close

- Amenities add:
 - 1 Tennis Club
 - 2 Cricket Club
 - 3 St Leonards Swimming Pool
- Hall and Rooms add:
 - 1 Colkins Mill Church
 - 2 2 St Dunstans (Concerts)
- Guest Houses add:
 - 1 Knowle
 - 2 Fair Oak Farm
 - 3 Great Bainten

It was noted that Wealden District Council Tourist Office had a list.

- Add Comments:
 - 1 Indoor sports provided at Village Hall.
 - 2 Revise public house standards comments.
- Car Parks add:
 - 1 Five Ashes Village Hall with comments.

5.3. It was agreed that the Clerk would amend the document to reflect the changes, advise Wealden District Council, and provide copies to each member.

ACTION DT

5.4. With regards to the item on broadband provision it was reported that access was becoming more difficult as more and more residents used the service. It was agreed to ask ESCC what plans they had to enhance the service and to explore other avenues of improved provision.

ACTION DT

6 PARISH PLAN UPDATE

6.1 The Clerk reported that he was still adding the Committee data to the revised action plans. There were now 84 of these, which made a large document. Likewise the Parish Plan was 25 pages. Following debate it was agreed that in future members would bring their copy of the Parish Plan with them and that a copy of both the Parish Plan and the associated action plans would be provided at the meeting by the Clerk.

ACTION DT

6.2 There was a debate on the effectiveness of the plan and the need to involve the whole Council in its execution, particularly in the area of planning. In addition it was important that Wealden District Council, who had approved the Parish Plan respected the actions it contained. It was agreed that the matter be progressed after the Parish Council Annual Meeting, and also to invite a member of the Wealden District Council Planning team to visit the Parish to discuss issues with the Community Development Committee and also to invite the Planning Committee.

ACTION DT

7 COMMUNITY BUDGETS

- 7.1 The Chairman noted that one of the consequence of being a Quality Council and having assumed the Power of Well-Being was the need to consult much more closely with residents, and that having an input into the budget process was an area which could be developed.
- 7.2 Whereas the Council had to make the choices as to which services and projects were included in the final budget it was considered that residents could be invited to make and input at the early stages of the budget process, so that views could be included in the first run of the budget which is compiled by the RFO for delivery to the October F&GP.
- 7.3 The Clerk as (RFO) reported that there was space to carry out such an exercise in June, at the time of the Clerk's appraisal, so that all results could be included in the October 1st draft budget. Consultation avenues were:
- Yellow Pages
 - Open Door
 - Annual Assembly

8 COURT MEADOW RECREATION

- 8.1 The Clerk reported that he had received publicity from a company called Caloo on the provision of adult recreation equipment which could be placed in various areas on Court Meadow. The equipment although strong and robust were not cheap. He agreed to circulate the adult equipment section of the catalogue.
- ACTION DT**
- 8.2 The question of adult exercise equipment was discussed, and the Committee considered that there would be little demand for such equipment. It was agreed to place the item on the budget's 'Project List'.
- ACTION DT**
- 8.3 There was also flooding at the junctions of West Street and Henick Lane.
- ACTION DT**

9 MEMORIALS COURT MEADOW

- 9.1 The subject of memorial trees and benches were discussed and it was thought that there could be an opportunity for residents to provide suitable memorials.
- 9.2 The meeting was advised that the matter had been discussed by the F&GP and Full Council some years ago, and that it was decided not to allow memorials to be placed in the villages or Court Meadow. To reverse the policy members would need to present Council with a resolution at Full Council.
- ACTION MEMBERS**

10 STRATEGIC HOUSING LAND ASSESSMENT SURVEY (SHLAA)

- 10.1 It was reported that Wealden District Council had now published the SHLAA. Details of Mayfield and Five Ashes contribution to the study had been summarised and the paper circulated to members.
- 10.2 It was noted that the total building programme stood at 84 dwellings around about half of the overall 20 year programme. Details are included in Annex 2.

11 UPDATE OF VILLAGE ISSUES FROM THE CLERK

- 11.1 It was reported that the South Street allotment site had now been taken out of the Hope project housing list and was to be taken by the Parish for the provision of allotment gardens. Work was advancing rapidly to try and get the site operational as soon as possible. It was expected that eight plots could be provided.

12 ITEMS OF INFORMATION AND NEXT AGENDA ITEMS

- 12.1 It was noted that following the Annual Meeting of the Parish Council membership of the Committee would be reduced to four councillors and four lay members. It was agreed that the Clerk would write to CH??? to determine the extent of his interest and availability i.e. the new Committee.

ACTION DT

THE MEETING CLOSED AT 21.32 HOURS

THE NEXT MEETING OF THE MAYFIELD AND FIVE ASHES COMMUNITY DEVELOPMENT COMMITTEE WILL BE:

VENUE: LONDON HOUSE, HIGH STREET, MAYFIELD

DATE: 21 JUNE 2010

TIME: 1930 HOURS

Annex 1

DEVELOPMENT COMMITTEE ACTIONS AT 9D03

MINUTE	DESCRIPTION	STATUS
• 6D10/6.2	Mayfield Open Day Questionnaire packs to be presented to mothers visiting Mayfield Primary School – Held for later date.	HELD
• 6D10/11.2	PX/JC to consult with Mayfield and Five Ashes Society with regard to the update of the 1969 Conservation Area Paper. In hand.	OPEN
• 8D06/4.4	List of houses in conservation area – in hand.	OPEN
• 8D06/5.3	Boundary Review – in hand with WDC.	OPEN
• 8D06/7.4	Surplus Land A267 – in hand with ESCC	OPEN
• 8D06/8.3	Wadhurst Parish Plan. Clerk to obtain copy. In hand.	OPEN
• 9D01/4.2	Develop public consultation sites. In hand.	OPEN
• 9D01/7.1	Distribute Housing Renewal Strategy. In hand.	OPEN
• 9D01/7.2	Additional requirements for housing schemes to be taken into account of scheme. Done all in SHLAA.	CLOSED
• 9D01/8.1	Distribute Empty Housing Strategy. In hand.	OPEN
• 9D01/9.3	Consultation with parishes on social housing issues to be taken up with WDC. Done.	CLOSED
• 9D2/2.2 • 9D2/3.1	Community involvement and Risk Assessment documents to be posted on website – Done.	CLOSED
• 9D2/7.1	Clerk to follow up with MA arrangements for Best Village competition –in hand.	OPEN
• 9D3/2.4	Power of Well-Being progressed – Done.	CLOSED
• 9D3/3.1	Stephen Marsden to be invited to a meeting of the Development Meeting Committee – in hand.	OPEN
• 9D3/6.2	WDC and Parish Council baseline housing numbers – in hand with WDC. SHLAA Report.	CLOSED
• 8K02/5.7	Members to receive a copy of ROSPA report – in hand.	OPEN
• 8K02/11.1	Dog fouling in Court Meadow. Four related actions agreed. In hand.	OPEN
• 8K02/11.2	Resurfacing of Court Meadow footpath from Rose and Crown – car park. To be placed on ROW agenda and grants to be sought. In hand.	OPEN

• 9K01/7.2	Adult exercises – details to be obtained – DT. In hand.	OPEN
• 9K01/8.1	Provision of free plastic bags for dog fouling – to be checked. In hand.	OPEN
• 9K03/6.1	Play area – ROSPA report. Actions to be entered on Risk Register. Done.	CLOSED
• 9K04/3.2	Arrange early morning/evening patrols of Court Meadow for dog fouling. In hand.	OPEN
• 9K04/5.4	Skateboard Park repairs to be progressed. In hand. To be done 2010/11	CLOSED
• 9K7/5.1	Development boundaries for MVC had been agreed by the Parish Council. MVC to be reminded. Done.	CLOSED
Actions from Meeting 9D05		
• 9D5/2.2	Clerk to amalgamate Action Lists of Old Development Committee and Court Meadow Management Committee – Done.	CLOSED
• 9D5/3.2	Footpath 55 Court Meadow – Clerk to approach ESCC to ascertain cost of resurfacing the park – in hand.	OPEN
• 9D5/4.2	Clerk to produce draft Terms of Reference for the Committee – Done.	CLOSED
• 9D5/6.1	Action Plans to be updated and new Committee annotated. In hand.	OPEN
• 9D5/7.2	Clerk to consult with Rotherfield PC over footpath resurfacing projects similar to FP55. In hand.	OPEN
• 9D5/7.3	Exercise equipment for adults explore possible grants.	OPEN



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Ref: D/WDC/09/SHLAA

19 JANUARY 2010

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Clerk David Thompson AILCM

MAYFIELD AND FIVE ASHES PARISH COUNCIL
STRATEGIC HOUSING LAND ASSESSMENT SURVEY 2010

COMPLETED

The Beeches - Five Ashes – 6 dwellings
Queensmount – Five Ashes - 3 dwellings

TOTAL 9 Dwellings

SITES TOO SMALL TO ACCOMMODATE THE MINIMUM NUMBER OF DWELLINGS

- Criers Farm Five Ashes

SMALL SITES ALREADY IN THE PLANNING PROCESS – LESS THAN 6 DWELLINGS

- Broad Reed Farm, Criers Lane, Five Ashes – 1 dwelling
- Northover Barn, Meres Lane, Five Ashes – 1 dwelling
- Land within the curtilage of Morel House, High Street, Mayfield. – 1 dwellings
- Land adjacent to the Oast House, Fletching Street, Mayfield.- 1 dwelling
- Land to rear of 38 – 40 Southmead Close Mayfield.- 5 dwellings
- Maycroft Works, Stone Cross, Mayfield.- 2 dwellings

TOTAL 11 Dwellings

LARGE SITES ALREADY IN THE PLANNING PROCESS – MORE THAN 6 DWELLINGS

- Maintenance Yard, Old Palace , Mayfield. 10 Dwellings
- Aylwins, High Street, Mayfield. 11 Dwellings
- Mayfield Grange, Little Trodgers Lane, 43 Dwellings

TOTAL 64 dwellings

SITES DEAMED UNSUITABLE FOR DEVELOPMENT

- Mayfield. Land on north side of A267, adjacent to Wellbrook Cottage in Wellbrook Hill. 1.738 ha
- Mayfield. Land to south of Fir Toll Road and West of Mayfield by pass, Fair Meadow. 7.0 ha
- Mayfield Land adjacent to South Street Car Park 0.16 ha
- Mayfield The Walled Garden, Trulls Hatch Argos Hill 0.6ha.

GRAND TOTAL 84 DWELLINGS

David Thompson
Clerk to Mayfield and Five Ashes Parish Council