

MAYFIELD AND FIVE ASHES PARISH COUNCIL

8D03
FINAL

**MINUTES OF MEETING OF MAYFIELD AND
FIVE ASHES DEVELOPMENT COMMITTEE**
**HELD AT LONDON HOUSE, HIGH STREET, MAYFIELD,
ON MONDAY 16 JUNE 2008 AT 1930 HOURS**

Committee Chairman Councillor Deveda Redman

SUMMARY OF MEETING

- D Redman elected Chairman
- Parish Plan Template completed
- Section VII, VIII, IX, X, XI, XII and XIII action plans agreed

ATTENDANCE

Councillors

Deveda Redman	(DR)	Present and Voting
Patricia Balfour	(PB)	Apologies for Absence (B)
Jerry Watkiss	(JW)	Present and Voting
Tony Lay	(TL)	Present and Voting

Lay Members

Garnet Shackel	(GS)	Present
John Coulter	(JC)	Apologies for Absence (B)
Leonard Trevellion	(LT)	Apologies for Absence (B)
Steve Harland	(SH)	Present

Councillors Present and Voting	3	Apologies for absence	1	Not present	0	Total	4
Lay Members Present	2	Not Present	0	Apologies for Absence	2	Total	4

Also Present

David Thompson (DT) Parish Clerk

MINUTES

1. CHAIRMAN'S ANNOUNCEMENT

- 1.1. DR welcomed TL to the meeting and explained the work and purpose of the Committee. It was agreed to send TL a copy of the plan.

ACTION DT

2. COUNCILLORS' DECLARATION OF INTEREST ON AGENDA ITEMS

- 2.1. There were no declarations of interest.

3. ACTIONS PROGRESS

- 3.1. Action progress was as follows:

MINUTE	DESCRIPTION	STATUS
• 6D10/6.2	Mayfield Open Day Questionnaire packs to be presented to mothers visiting Mayfield Primary School – Held for later date.	HELD
• 6D10/11.2	PX/JC to consult with Mayfield and Five Ashes Society with regard to the update of the 1969 Conservation Area Paper. In hand.	OPEN
• 6D10/11.3 • 7D10/3.2	WDC requirements with regard to any proposed changes to development and conservation area boundaries. To be considered at the June meeting. Done.	CLOSED
• 7D10/4.4	First full review of Plan. October 2008	OPEN
• 8D1/4.3	Printing enquiries for Plan and Annual Report to be progressed by JW/DT. Done.	CLOSED

4. MINUTES OF MEETING 19 MAY 2008 (8D02)

- 4.1. The minutes of the meeting had been approved by the Full Council.

5. REVIEW OF TEMPLATE DOCUMENT FOR PARISH PLAN

- 5.1. The Committee reviewed the final draft of the template document. With one minor amendment it was agreed. Clerk to send to WDC.

ACTION DT

6 DISTRIBUTION OF PLAN AND REPORT

- 6.1 It was reported that Councillor J Bramwell had objected on cost grounds to the distribution of the Parish Plan and Annual Report to all households.

- 6.2 After discussion it was agreed to recommend the following actions for F&GP Committee decision.
- Produce a limited number of A4 copies for distribution through the library and office.
 - Post on website.
 - Advertise through Yellow Pages.
 - Advertise on Notice Boards.
 - Advertise on posters.
- 6.3 It was considered that Yellow Pages is seen by around 40% of households and the Website by 29%.

7 AFFORDABLE HOUSING

- 7.1 DR noted that the Plan called for ‘affordable housing’ to be mixed with other developments and pepperpotted in and around the village. However two recent developments had not followed this pattern:
- Alwyns – where the affordable housing allocation had been transferred to the ‘Maintenance Site’ development, making a concentration at 70% affordable development, making a concentration of 70% affordable housing on one site, which was contrary to Parish Council policy.
 - Mayfield Grange where the developers had used section 106 to avoid their affordable housing obligations.
- 7.2 DR would debate the issue at Full Council when a suitably convenient slot could be obtained on the Agenda.

ACTION DR

8 SOUTH STREET ALLOTMENT SITE

- 8.1 It was noted that there was growing pressure from residents to provide allotments. It was considered by the Committee that the South Street Allotment site was of dubious housing value and that consideration should be given to the provision of allotments and a new site be found for the affordable housing allocation.
- 8.2 Whilst it was noted that Mayfield and Five Ashes had made a substantial commitment to the provision of affordable housing, there was some doubt over the quality of the initial WDC survey and it was considered that this needed to be revisited.

9 BOUNDARIES

- 9.1 DR noted that the Parish Plan called for the consideration of whether there needed to be any changes to the current Development and Conservation area boundaries.
- 9.2 It was noted that in Mayfield and Five Ashes many dwellings had been built before the development and conservation areas had been formally adopted and thus there was an element of habitation outside the formal boundaries.
- 9.3 It was generally considered that as far as possible development should be kept within the village by supporting sympathetic infill projects.

9.4 It was agreed to revisit the debate in August. In the meantime the Clerk would produce the following data for study:

- List of new housing development approved by status.
- Rules for conservation areas.
- Rules for development areas.

10 ITEMS OF INFORMATION AND NEXT AGENDA ITEMS

10.1 It was noted that the Committee would now meet on a two monthly basis.

10.2 There were no other issues.

THE MEETING CLOSED AT 21.25 HOURS

THE NEXT MEETING OF THE MAYFIELD AND FIVE ASHES DEVELOPMENT COMMITTEE WILL BE:

VENUE: LONDON HOUSE, HIGH STREET, MAYFIELD

DATE: MONDAY xx AUGUST 2008

TIME: 1930 HOURS