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**MINUTES OF MEETING OF MAYFIELD AND FIVE ASHES  
DEVELOPMENT COMMITTEE  
HELD AT LONDON HOUSE, HIGH STREET, MAYFIELD,  
ON MONDAY 19 MAY 2008 AT 1930 HOURS**  
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<b>8D02</b> FINAL
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**Committee Chairman Councillor Deveda Redman**

**SUMMARY OF MEETING**

- D Redman elected Chairman
- Parish Plan Template completed
- Section VII, VIII, IX, X, XI, XII and XIII action plans agreed

**ATTENDANCE**

**Councillors**

Deveda Redman	(DR)	Present and Voting
Patricia Balfour	(PB)	Present and Voting
Jerry Watkiss	(JW)	Present and Voting
Tony Lay	(TL)	Apologies for Absence (B)

**Lay Members**

Garnet Shackel	(GS)	Present
John Coulter	(JC)	Apologies for Absence (B)
Leonard Trevellion	(LT)	Apologies for Absence (B)
Steve Harland	(SH)	Present

Councillors Present and Voting 3	Apologies for absence 0	Not present 1	Total 4
Lay Members Present 2	Not Present 0	Apologies for Absence 2	Total 4

**Also Present**

David Thompson (DT) Parish Clerk

## MINUTES

### 1. ELECTION OF CHAIRMAN AND LAY MEMBERS

- 1.1. Members elected DR as Chairman by UNANIMOUS VOTE.
- 1.2. The existing lay members were reappointed.

### 2. COUNCILLORS' DECLARATION OF INTEREST ON AGENDA ITEMS

- 2.1. There were no declarations of interest.

### 3. ACTIONS PROGRESS

- 3.1. Action progress was as follows:

MINUTE	DESCRIPTION	STATUS
• 6D10/6.2	Mayfield Open Day Questionnaire packs to be presented to mothers visiting Mayfield Primary School – Held for later date.	<b>HELD</b>
• 6D10/11.2	PX/JC to consult with Mayfield and Five Ashes Society with regard to the update of the 1969 Conservation Area Paper. In hand.	<b>OPEN</b>
• 6D10/11.3 • 7D10/3.2	WDC requirements with regard to any proposed changes to development and conservation area boundaries. To be considered at the June meeting.	<b>OPEN</b>
• 7D10/4.4	First full review of Plan. October 2008	<b>OPEN</b>
• 8D1/4.4	Annual Report to be completed before end of June 2008. Done.	<b>CLOSED</b>
• 8D1/4.3	Printing enquiries for Plan and Annual Report to be progressed by JW/DT	<b>OPEN</b>

### 4. MINUTES OF MEETING 21 APRIL 2008 (8D01)

- 4.1. The minutes of the meeting had been approved by the Full Council.

### 5. PROGRESS WITH THE PARISH PLAN

- 5.1. DT reported that he had asked WDC to supply a representative for the June meeting.
- 5.2. It was agreed to place the Parish Plan on the website.

### 6 ACTION PLANS

- 6.1 Action Plans Nos VII.1 – VII.4 were reviewed by the Committee. This batch of plans covered various facilities and amenities which could be provided.
- 6.2 Action Plans Nos VIII.1 – VIII.4 were reviewed by the Committee. This batch of plans covered cultural aspects.
- 6.3 Action Plans Nos IX.1 – IX.5 were reviewed by the Committee. This batch of plans covered Security and Safety issues.

- 6.4 Action Plans Nos X.1 – X.3 were reviewed by the Committee. This batch of plans covered health issues. It was agreed to include ‘Transition Mayfield’ into Plan X.2 and X.3.
- 6.5 Action Plans Nos XI.1 – X1.4 were reviewed by the Committee. This batch of plans covered education issues. A number of additions were made to the action plans.
- 6.6 Action Plans Nos XII.1 – XII.12 were reviewed by the Committee. This batch of plans covered housing issues.
- 6.7 Action Plans Nos XIII.I – XIII.8 were reviewed by the Committee. This batch of plans covered communication issues.
- 6.8 Action Plans Nos VI.1 – VI.7 Recreation, were reviewed by the Committee. It was agreed to give a definition on ‘Recreational’ and also add in encouragement for St Leonards Mayfield to share facilities.

## **7 WDC TEMPLATE**

- 7.1 The Committee placed the plans in order of priority, in accordance with the WDC template format.
- 7.2 The ‘Top 10’ action plans as published were entered on to the template first.

## **8 ITEMS OF INFORMATION AND NEXT AGENDA ITEM**

- 8.1 There were no items of information.

**THE MEETING CLOSED AT 22.20 HOURS**

**THE NEXT MEETING OF THE MAYFIELD AND FIVE ASHES DEVELOPMENT COMMITTEE WILL BE:**

**VENUE: LONDON HOUSE, HIGH STREET, MAYFIELD**

**DATE: JUNE 2008**

**TIME: 1930 HOURS**