

MAYFIELD AND FIVE ASHES PARISH COUNCIL

7D07
FINAL

**MINUTES OF MEETING OF MAYFIELD AND
FIVE ASHES DEVELOPMENT COMMITTEE HELD
AT LONDON HOUSE, HIGH STREET, MAYFIELD,
ON MONDAY 19 NOVEMBER 2007 AT 1930 HOURS**

Committee Chairman Councillor Deveda Redman

SUMMARY OF MEETING

- Mayfield and Five Ashes Parish Council Planning Strategy Document reviewed, following the meeting of the Full Council.
- Decision on production and timescale of the Parish Plan revised.

ATTENDANCE

Councillors

Deveda Redman	(DR)	Present and Voting
Patricia Balfour	(PB)	Not present
Jerry Watkiss	(JW)	Present and Voting
Catherine Swingland	(CS)	Not present

Lay Members

Garnet Shackel	(GS)	Present
John Coulter	(JC)	Present
Leonard Trevellion	(LT)	Present
Steve Harland	(SH)	Present

Councillors Present and Voting	2	Apologies for absence	0	Not present	2	Total	4
Lay Members Present	4	Not Present	0	Apologies for Absence	0	Total	4

Also Present

David Thompson (DT) Parish Clerk

MINUTES

1. COUNCILLORS DECLARATIONS OF INTEREST ON AGENDA ITEMS BELOW

1.1. There were no declarations of interest.

2. MINUTES OF MEETING 22 OCTOBER 2007 (7D06)

2.1. The minutes of the meeting were noted, and a minor amendment was accepted.

3. ACTIONS PROGRESS

3.1. Action progress was as follows:

MINUTE	DESCRIPTION	STATUS
• 6D10/6.2	Mayfield Open Day Questionnaire packs to be presented to mothers visiting Mayfield Primary School – Held for later date.	HELD
• 6D10/11.2	PX/JC to consult with Mayfield and Five Ashes Society with regard to the update of the 1969 Conservation Area Paper. In hand.	OPEN
• 6D10/11.3	WDC requirements with regard to any proposed changes to development and conservation area boundaries. To be considered at December meeting.	OPEN
• 6D11/9.1	Future of post office business. Clerk to enquire. Advised that post office will remain open.	CLOSED
• 7D5/6.5	Clerk to write to schools with regard to future numbers – letters written – some responses to date.	OPEN
• 7D06.3.3	Presentation of strategy to be placed on Full Council agenda – meeting 7C07. Done.	CLOSED
• 7D06.5.1	Clerk to produce acetate slides and procure overhead projector for meeting of Full Council.	CLOSED

4. THE MAYFIELD AND FIVE ASHES PARISH COUNCIL PLANNING STRATEGY DOCUMENT 2007 - 2027

- 4.1. DR reported on the presentation of the Strategy Document that had been made to Full Council meeting on 12 November 2007, where the Council members had made a number of suggestions for improvement to the document including the merging of parts 3 and 4.
- 4.2. The Committee then reviewed the document in detail and amended the text accordingly.
- 4.3. Agreed actions were:
 - Clerk to reproduce document as amended.
 - JW to produce an introduction and conclusion.
 - Clerk to improve population statistics, to include whole population, and sourced from the ESCC Website.
- 4.4. The new draft would be circulated to members on completion.

5. MAYFIELD AND FIVE ASHES DETAILED PLAN

- 5.1. It was agreed that detailed action plans would be developed to underpin the strategy, and that a short written plan would be developed.

6 BUDGET

- 6.1 The budget allocation for the strategy and proposed public consultation were noted.

7 MEETING 2008

- 7.1 The meeting schedule for 2008 was agreed and copies circulated.

THE MEETING CLOSED AT 21.30 HOURS

THE NEXT MEETING OF THE MAYFIELD AND FIVE ASHES DEVELOPMENT COMMITTEE WILL BE:

VENUE: LONDON HOUSE, HIGH STREET, MAYFIELD

DATE: MONDAY 21 JANUARY 2008

TIME: 1930 HOURS