

**MAYFIELD AND FIVE ASHES PARISH COUNCIL**

**6D10**  
FINAL

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**MINUTES OF MEETING OF MAYFIELD AND  
FIVE ASHES DEVELOPMENT COMMITTEE HELD  
AT LONDON HOUSE, HIGH STREET, MAYFIELD,  
ON MONDAY 5 FEBRUARY 2007 AT 1930 HOURS**  
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**SUMMARY OF MEETING**

- Plans for exhibition reviewed
- Community Hall progress reviewed
- Arrangements for Five Ashes Exhibition agreed
- Plan delivery debated

**ATTENDANCE**

Philip Dixon (Chairman)	(PX)	Present and Voting
Peter Deller	(PD)	Present and Voting
Chris Lilly	(CL)	Present and Voting
Paul Amans	(PA)	Apologies for Absence
Geof Gregory	(GG)	Present and Voting
Garnet Shackel	(GS)	Present
Iris Bruce	(IB)	Present
John Coulter	(JC)	Apologies for Absence
Leonard Trevellion	(LT)	Present
Ted Handley	(TH)	Not Present
Steve Harland	(SH)	Apologies for Absence

Councillors Present and Voting	4	Apologies for absence	1	Not present	0	Total	5
Other Members Present	3	Not Present	1	Apologies for Absence	2	Total	6

**Also Present**

David Thompson (DT) Parish Clerk

## MINUTES

### 1. COUNCILLORS DECLARATION OF INTEREST ON AGENDA ITEMS

1.1. There were no declarations of interest.

### 2. COMMITTEE MEMBERSHIP

2.1. There were no Chairman's announcements.

### 3. MINUTES OF MEETING HELD ON 4 SEPTEMBER 2006

3.1. It was noted that the minutes had not yet been approved by the Full Council.

### 4. ACTIONS

4.1. Actions progress is as follows:

MINUTE	DESCRIPTION	STATUS
• 6D7/5.9	BR to ascertain whether Conservation area submissions needed to be submitted in standard format – no standard format required.	<b>CLOSED</b>
• 6D7/10.1	South Street Allotment Site – Grass over Now considered unlikely as 8-10 affordable homes are firmly scheduled in WDC Non Statutory Plan.	<b>CLOSED</b>
• 6D9/6.3	Parish Plan Exhibition arrangements and attendance – Done.	<b>CLOSED</b>
• 6D9/8.1	Preservation status of Oak Trees near Memorial Hall – In hand.	<b>OPEN</b>

### 5. ITEMS OF INFORMATION FROM MINUTES

5.1. With regard to the build costs of the proposed new Mayfield Community Centre. GG considered that the costs quoted for Herstmonceux of £750,000 for a 600 square metre building were on the low side and that £2000 per square metre was more realistic. It was noted that these were insurance valuations and excluded land. CL considered £1320 per square metre reasonable.

5.2. IB noted that additional costs for environmental work, such as solar panels was not in the current estimate.

### 6 INITIAL REPORT ON PARISH PLAN QUESTIONNAIRE ON VILLAGE HALL AND OTHER ISSUES

6.1 The Clerk reported that questionnaires were still being returned at a rate of three per day and were being analysed. Initial results would be made available for information to the Full Council meeting on February 12<sup>th</sup> 2007.

**ACTION DT**

- 6.2 A suggestion was made by PX that packs should be produced for use at the primary school at Mayfield in order to gain the opinions of mothers visiting school. After debate it was considered that this issue be left over to a later date.

**ACTION DT**

**7 REVIEW OF THE PARISH PLAN EXHIBITION AT MAYFIELD 27 JANUARY 2007**

- 7.1 It was reported that attendance at the exhibition had been over 150 people and had been very successful.
- 7.2 The lessons learnt were that there had been an element of overcrowding, and that with hindsight it would have been more advantageous to have more councillors present to answer questions and therefore reducing the number having to wait.

**8 PROPOSED EXHIBITION AT FIVE ASHES**

- 8.1 The Committee AGREED that it was essential to hold a similar exhibition at Five Ashes. It was also agreed that the forthcoming planning applications for affordable housing at Queensmount and Criers Lane would be handled separately.

- 8.2 The following actions were AGREED:

- Five Ashes Village Hall to be booked suggested dates were:
  - 1 17 March
  - 2 24 March
  - 3 10 March
- Jonica Fox was to be informed.
- Sets of the current slides were to be sent to Five Ashes resident councillors for review and amendment. GG would co-ordinate.
- Subject matter would be:
  - Five Ashes Nature Garden
  - Five Ashes Village Hall
  - Speed limits
  - Affordable Housing

**ACTION CL/DT/GG/PD/PX**

**9 PARISH PLAN (EXISTING)**

- 9.1 It was agreed to update the Parish Plan to include references to the proposed Mayfield Community Centre and Five Ashes new village hall. This would be essential when considering the Big Lottery Fund application.

**ACTION PD/CL**

- 9.2 The amended plan would be presented for approval of Full Council in March.

**ACTION DT**

## **10 REPORT ON PROPOSED NEW COMMUNITY HALL PROGRESS**

- 10.1 CL reported that the issue of the Draft Report on the options available for the proposed hall had been amended to include information arising from a meeting between Dr Coates, J Coates, CL and HH.
- 10.2 This meeting recorded that Dr Coates wished to buy land on Court Meadow for the proposed medical centre and did not wish to be included in the proposals for the new community centre.
- 10.3 CL announced that he had discussed the situation with regards to the Doctors surgery with MP and will also be speaking to the PCT

### **ACTION CL**

- 10.4 It was noted that there were a number of alternatives to a Doctors surgery, all of which could be let out on lease, for example a gym, or to co-operate with the Convent to provide a sports hall.
- 10.5 CL reported that he had spoken to the Reeves/Collard group at the Open House event. It was explained that so far as the report was looking at the classic approach but should it falter the Council would revisit the Reeves/ Collard private proposals
- 10.6 On the subject of ownership of the new hall, the size of the Parish Council investment would be a key determinant of ownership
- 10.7 The report draft would be placed before the next meeting of the Steering group.
- 10.8 IB and Ian Bruce had visited halls at:
- Skeynes Hill
  - Ditchling
  - Plumpton
  - Heathfield – where ownership was 33%PCT, 33%PC, and 33% Community, but NHS had obvious priority over use of facilities
- 10.9 The hall project was time limited because of funding needs

## **11 CONSERVATION AREAS**

- 11.1 It was noted that the public responses on the conservation area boundaries were being summarised.
- 11.2 It was AGREED that PX and JC would consult with the Mayfield and Five Ashes Society to produce and update the 1969 Conservation area paper for Council consideration and decision

### **ACTION PX/JC**

- 11.3 With regard to the WDC requirements for Boundary changes, there was a need to clarify exactly what was needed. The Clerk would progress this.

### **ACTION DT**

## **12 AFFORDABLE HOUSING SITES**

- 12.1 It was noted that at the Planning Committee meeting on 5 February 2007, a site that had been started for development pre WW2 , and since moved outside the development area boundary could be considered.
- 12.2 DT advised that a number of potential sites suggested in 2006 had failed to qualify as potential sites.

## **13 PARISH PLAN PROGRESS**

- 13.1 PD asked the committee to set firm dates for the production of the Parish Plan . Data was available and work could start. It was agreed to decide on the timetable to meet the requirements at the next meeting of the Committee.

### **ACTION DT**

- 13.2 It was agreed however that the plan should be produced in 2007/8 Q3 (October – December being used for review purposes by the Full Council).

## **14 ITEMS OF INFORMATION AND NEXT AGENDA ITEMS**

- 14.1 Meeting 6D11 – Parish Plan Timetable

**THE MEETING CLOSED AT 2202 HOURS**

**THE NEXT MEETING OF THE MAYFIELD AND FIVE ASHES DEVELOPMENT COMMITTEE WILL BE:**

**VENUE: LONDON HOUSE**  
**DATE: MONDAY 5 MARCH 2007 (6D11)**  
**TIME: 1930 HOURS**